

CAMDEN-WYOMING SEWER & WATER AUTHORITY

P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority
Regular Session - Authority Meeting
Held on March 13, 2018*

Authority Members present: Mr. Michael Quinn, Chairperson
Mr. Daniel Ridgely, Vice Chairperson
Ms. Mary Ellen Gray
Mr. Thomas Ness
Mr. James Winchell

**Also in attendance representing
the CWS&WA:** Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer

Public in Attendance: Meeting Attendance/Sign-in Sheet;
available at the CWS&WA Office

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on March 13, 2018. The meeting was called to order at 7:00 p.m. by the Chairperson, Mr. Quinn.

There were no items removed from the Consent Agenda.

Approval of the Consent Agenda:

Motion: Mr. Ridgely made a motion to approve the Consent Agenda, seconded by Mr. Ness. Motion carried unanimously.

Maintenance & Operations Status (Superintendent Report):

Mr. Scott distributed two sets of the Operation and Maintenance Reports for the past two periods - since the February 13, 2018, Regular Meeting had been cancelled - and discussed the same. Mr. Scott indicated that a sewer issue in construction of a new office building had been caused by the sewer service lateral there sloping backwards toward the building.

Mr. Scott indicated that the Authority's three wells had been placed in service. We are monitoring static water levels at the Authority's two Piney Point Aquifer wells to confirm the characteristics of the aquifer, Mr. Scott added. Regarding the chlorine gas detection system at the Upper King Road chlorination facilities, Gharebaghi indicated that the gas sensor needed to be sent back to the manufacturer, Regal gas Chlorinator, to identify and correct the malfunction in chlorine gas detection system at the water treatment plant there.

Mr. Scott expressed frustration pertaining to the Tamarac sanitary sewer pump station. Photographs of assorted clothing and other cloth like materials, which had disabled the pump station, were distributed to the Board Members for their review. Mr. Scott asked for any recommendations/suggestions that might be employed to reduce or eliminate the discharge of materials, other than raw sanitary sewer discharges, into the Authority's sewer system. These repairs would not have been necessary if the maintenance of the pumps had not been frequent for removal of clothing items from pumps' impellers.

Maintenance & Operations Status (Superintendent Report, cont.):

Mr. Scott noted that about half-dozen frozen water meters had been repaired or replaced during the past period.

Regarding the Authority's finances, Mr. Scott indicated that the current system balance, as of March 13, 2018, was approximately \$100,000, and approximately \$63,000 had been collected since the last period. The accounts receivable (AR), aging longer than 180 days, was approximately \$58,000, Mr. Scott added.

Mr. Scott discussed the prioritized capital improvement projects and explained the rationale for reordering the identified priorities. Mr. Scott indicated that the first project on the water distribution system was Wawa - on the northeast corner of Routes 10 and Route 13. The completion of construction at the proposed Camden Square commercial land development was a prerequisite to the commencement of the Authority's planned extension of a 12-inch diameter water main, from the northeast corner of the commercial land development, northerly to the Carter development. Because the construction of Camden Square had not yet begun, the looping of a water main between the Greens at Wyoming and Camden Business Center II, was prioritized to begin before the above water line extension. This installation required the crossing of Norfolk Southern (NS) Railroad, Mr. Scott Continued. The Railroad crossing construction permit and occupancy lease from NS was a time-consuming process, Mr. Scott explained. Mr. Scott also noted that there were no planned new homes at the Greens at Wyoming in the railroad crossing area, making the installation advantageous at this time.

Engineering Report:

Gharebaghi indicated that the 2017, calendar year, Delaware River Basin Commission (DRBC) Water Audit was due by the end of March 2018. The DRBC Water Audit would be available at the Authority Office after March 30, 2018, Gharebaghi added.

Gharebaghi distributed a copy of his water billing from Tidewater Utilities Inc. (TUI), charging him \$184.51 for a water usage of 13,230 Gallons from November 14, 2017 to February 12, 2018. He then compared TUI's charges to a hypothetical CWS&WA customer's charges for the exact same water usage of 13,230 Gallons. The Authority's charges for water utility services would have been \$97.75, almost half of TUI's water billing, if he had been a CWS&WA customer.

Gharebaghi echoed Mr. Scott's lamentation regarding Tamarac sanitary sewer pump station and indicated that the discharge of items, such as those shown on photographs, would substantially impact the life of the pumps and increase maintenance requirements.

Gharebaghi referred to his July 20, 2005, correspondence, addressed to the Honorable Mayors and Council Members of the Towns of Camden and Wyoming and discussed the notion of exclusive right of providing water utility services to all current, and future, incorporated boundaries of the two Towns. The matter would be placed on the Agenda of the Authority's April Regular Meeting for further discussion.

Legal Report:

There was no legal report.

Comprehensive Planning Committee (CPC):

Mr. Ridgely indicated that the planning for, and prioritization of, capital improvements' projects would resume. A Workshop Session was scheduled for April 24, 2018, at 7:00 p.m. at the Authority's Conference Room, for the discussion of the prioritized capital projects.

Correspondence:

With the exception of those referenced above, there was no other correspondence.

Old Business:

There was no old business.

Visitors' Comments:

Mr. McFann complimented the Authority's administrative staff for the updates that had been made to the CWSWA website.

Adjournment:

Motion: Mr. Winchell made a motion to adjourn the Regular Meeting, seconded by Mr. Ness. Motion carried unanimously.

The Regular Meeting adjourned at 7:45 p.m. The next Regular Meeting will be held on April 13, 2018, at 7:00 p.m. at the Authority's Conference Room.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.
CWS&WA Superintendent